

## Fountain of Hope Christian Church

**Posting Title** Director of Women's Ministry

**Job Location** Metro-Atlanta

**Employment Type** Volunteer with potential compensation

**Reports to** Senior Pastor or their designee

### **Job Description**

Fountain of Hope Women's Ministry is dedicated to spiritual, physical, and intellectual development of women through many paths guided by a scriptural foundation. The Director of Women's Ministry is responsible for the coordination and execution of ministry activities to edify and build the women of Fountain of Hope Christian Church. Responsibilities include the following:

Engage in a personal ministry of discipleship with the women of Fountain of Hope, while equipping them to disciple others, as well.

- Provide leadership that will help women become more connected with
  - God (e.g., Bible studies, retreats/conferences, discipleship programs, etc.)
  - one another (e.g., ways that nurture/facilitate relationships, mentoring programs, support groups, etc.).
  - God's mission (e.g., "bridge" events to reach out to unchurched women, service opportunities/local missions, adopting a missional lifestyle, etc.)
- Offer practical leadership training and help women find their best place to serve in the church.
- Assess the needs and interests of the women of the church and find ways to relevantly reach out to and enfold all the women of the church.
- Recruit, develop, train, oversee and encourage leaders for women's ministry (e.g., form and invest in a women's leadership team(s) or equivalent).
- Find tangible ways to express love, affirmation, and encouragement to the women under your Leadership, pray for them consistently, and seek to develop a positive culture of joy and hope.
- Prepare an annual written report and evaluation of Women's Ministry, along with plans for the upcoming year.
- Keep the Women's Ministries section of the Website updated and communicate relevant information to the congregation through the e-bulletin, announcements, and other means.
- Attend staff meetings whenever possible.

- Attend any staff retreats.
- Attend Fountain of Hope Worship Services

### **Core Competencies**

1. Demonstrates interpersonal skills necessary to engage people positively, and with a demeanor of optimism and abundance.
2. Manages processes necessary to get goals and objectives accomplished, organizing people and activities.
3. Demonstrates understanding and full support of the mission, vision, values and beliefs of Fountain of Hope.
4. Keep updated with computer technology.

### **Education and Experience**

Prime candidates should have a degree in Christian Education, Ministry, or other related degree; or working toward a degree in a related area. Proven experience may be substituted for some of the education requirements.(or at least two years of college education in above fields) with some experience in the field of ministry. In addition to education and experience, you should have a strong command of the English language, both written and spoken.

### **Compensation**

This is a volunteer position that may be converted to a paid position given the Church financial abilities and growth of the church.

### **To Apply For Position**

Submit a resume and with 3 references, telephone, email, and mailing address.

**Deadline is February 28, 2015 or until filled.**

Submit to:

Fountain of Hope  
Attn: Human Resources  
PO BOX 55039  
Atlanta, GA 30308